

2017 NEC CHANGES & CT LAW

Student Handout

4 Continuing Education Hours for

Connecticut Limited Electrical Licensees

Approved by the CT Occupational and Professional Licensing Division

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CONNECTICUT GENERAL STATUTES

CONNECTICUT GENERAL STATUTES

Sec. 20-332b. Hiring ratios re apprentices, journeymen and contractors.

Electrical, plumbing, heating, piping and cooling, sprinkler fitter and sheet metal work. Regulations. The Commissioner of Consumer Protection shall amend existing regulations of Connecticut state agencies adopted pursuant to section 20-332 to specify the following allowable hiring ratios regarding apprentices, journeymen and contractors for the following trades:

TRADE
Electrical, Plumbing, Heating, Piping and Cooling,
Sprinkler Fitter and Sheet Metal Work

Licensees
(Journeymen or Contractors)
1
2
3
6
9
12
15
18
21
24

Ratio continues at 3 Journeypersons
To 1 Apprentice

Sec. 20-332-15a. Employment of apprentices

- (a) Nothing in Chapter 393 of the General Statutes shall be construed to prohibit the employment of apprentices.
- (b) An apprentice may perform the work for which he is being trained only in the presence and under the direct supervision of a licensed contractor or journeyman in his trade, and shall comply with all the regulations pertaining thereto.
- (c) No apprentice shall at any time engage in any of the work for which a license is required without direct supervision. Direct supervision shall mean under the guidance of a licensed contractor or journeyman and within the sight and/or hearing of said licensed person.
- (d) Any person who encourages or permits an apprentice or helper to so engage in the work or occupation for which a license is required without direct supervision shall also be subject to appropriate disciplinary action. The contractor who obtains the permit for the work for which a license is required shall be deemed to have encouraged or permitted the apprentice or helper to work without direct supervision for the purpose of disciplinary action by the appropriate board. (e) Ratios

Nothing in Chapter 393 of the General Statutes shall be construed to prohibit the employment of apprentices by a licensed contractor in the electrical, plumbing, heating, piping and cooling, sprinkler fitter or sheet metal work trades according to the following schedule:

TRADE
Electrical, Plumbing, Heating, Piping and Cooling, Sprinkler Fitter and Sheet Metal Work

Apprentices	Licensees		
	(Journeymen or Contractors)		
1	1		
2	2		
3	3		
4	6		
5	9		
6	12		
7	15		
8	18		
9	21		
10	24		

Ratio continues at 3 Journeypersons To 1 Apprentice

- (f) How to register as an apprentice.
- (1) No apprentice shall perform the work of any occupation covered by Chapter 393 of the General Statutes unless he has first obtained a card of registration from the Connecticut Department of Labor.

- (2) Prior to employing an apprentice, the contractor shall communicate immediately with the Connecticut Department of Labor to request registration of said apprentice.
- (3) When registration is requested for an area of the trade which is not available through the Connecticut Department of Labor, said contractor shall make his request to the appropriate board prior to the employment of the apprentice.

(Effective November 20, 1992; Amended June 10, 2011; Amended December 8, 2017)

Sec. 20-332-16. Prohibited acts. Records. Lettering on commercial vehicles

- (a) Any licensee who installs, performs or directs the performance of work in violation of any applicable state statute, state code, or state regulation, any municipal code or ordinance, any of these regulations, or who violates generally accepted basic trade practices shall be subject to disciplinary action by the appropriate board.
- (b) Licensed contractors alone shall be permitted to acquire building permits to perform work covered by chapter 393 of the General Statutes and the regulations promulgated thereunder. In order to apply for a building permit to perform work covered by chapter 393 of the General Statutes and the regulations adopted thereunder a contractor shall be directly employed by the business on a regular and full time basis. In applying for the building permit to perform work covered by chapter 393 of the General Statutes and the regulations promulgated thereunder the contractor is attesting to the fact that he is responsible for and will directly supervise the work being performed under said permit. Except as provided for in Section 20-338b of the General Statutes, the licensed contractor must sign each building permit application personally and may not delegate the signing of the permit to any employee, subcontractor or other agent. Any licensed contractor who violates these regulations shall be subject to disciplinary action by the appropriate board.
- (c) No licensee shall engage in or offer to engage in business under any name other than that stated on his application for a license unless he has notified the board ten days prior to using the new name.
- (d) Any holder of a journeyman's license who performs work without being in the direct and regular employ of a properly licensed contractor shall be subject to disciplinary action by the appropriate board.
- (e) All licensed contractors shall keep a record of all employees they employ and exhibit such records to the Commissioner or her agents upon request.
- (f) No one shall perform any work beyond the limitations stated on his license regardless of the type of license his employer holds. Further, no one holding a limited or unlimited journeyman's license can perform any work beyond the limitations of the license held by the contractor for whom he is employed.
- (g) The lettering of the state license numbers required to be displayed on all commercial vehicles used in the contractor's business shall be at least one inch high and legible.
- (h) Any holder of a contractor's license who installs, performs or directs the performance of work for which a building permit is required shall cause said performance of work to be performed by a person licensed or registered under the provisions of Section 20-334 of the General Statutes. The contractor who obtains the building permit shall be deemed to have caused or directed the performance of all work performed under the building permit.
- (i) No person shall use solder containing more than 0.2 per cent lead in making joints and fitting in any public or private plumbing, heating or cooling system, or fire protection system as defined in Sections 20-330 (3), 20-330- (5) and 20-330 (9) of the general statutes. (Effective October I, 1993)

Sec. 20-335. License fee.

Continuing professional education requirements. Expiration and renewal. Any person who has successfully completed an examination for such person's initial license under this chapter shall pay to the Department of Consumer Protection a fee of one hundred fifty dollars for a contractor's license or a fee of one hundred twenty dollars for any other such license. Any such initial license fee shall be waived for persons who present a recommendation for review issued pursuant to section 31-22u. All such licenses shall expire annually. No person shall carry on or engage in the work or occupations subject to this chapter after the expiration of such person's license until such person has filed an application bearing the date of such person's registration card with the appropriate board. Such application shall be in writing, addressed to the secretary of the board from which such renewal is sought and signed by the person applying for such renewal. A licensee applying for renewal shall, at such times as the commissioner shall by regulation prescribe, furnish evidence satisfactory to the board that the licensee has completed any continuing professional education required under sections 20-330 to 20-341, inclusive, or any regulations adopted thereunder. The board may renew such license if the application for such renewal is received by the board no later than one month after the date of expiration of such license, upon payment to the department of a renewal fee of one hundred fifty dollars in the case of a contractor and of one hundred twenty dollars for any other such license. For any completed renewal application submitted pursuant to this section that requires a hearing or other action by the applicable examining board, such hearing or other action by the applicable examining board shall occur not later than thirty days after the date of submission for such completed renewal application. The department shall issue a receipt stating the fact of such payment, which receipt shall be a license to engage in such work or occupation. A licensee who has failed to renew such licensee's license for a period of over two years from the date of expiration of such license shall have it reinstated only upon complying with the requirements of section 20-333. All license fees and renewal fees paid to the department pursuant to this section shall be deposited in the General Fund.

Sec. 20-338a. Work required to be performed by licensed persons.

Any contractor who applies for a building permit from a local building official for any work required to be performed by a person licensed under the provisions of this chapter, shall cause such work to be performed by a person licensed under the provisions of this chapter.

Sec. 20-338b. Building permit applications. Who may sign.

Any licensed contractor who seeks to obtain a permit from a building official may sign the building permit application personally or delegate the signing of the building permit application to an employee, subcontractor or other agent of the licensed contractor, provided, the licensed contractor's employee, subcontractor or other agent submits to the building official a dated letter on the licensed contractor's letterhead, signed by the licensed contractor, stating that the bearer of the letter is authorized to sign the building permit application as the agent of the licensed contractor. The letter shall not be a copy or a facsimile, but shall be an original letter bearing the original signature of the licensed contractor. The letter shall also include: (1) The name of the municipality where the work is to be performed; (2) the job name or a description of the job; (3) the starting date of the job; (4) the name of the licensed contractor; (5) the name of the licensed contractor's agent; and (6) the license numbers of all contractors to be involved in the work.

Sec. 20-338c. Work not to commence until permit obtained.

No person licensed pursuant to sections 20-330 to 20-341, inclusive, shall commence work within the scope of sections 20-330 to 20-341, inclusive, unless each applicable permit with respect to the specific work being performed by such licensee has been obtained as required pursuant to local ordinances and the general statutes.

Sec. 20-340. Exemptions from licensing requirements.

The provisions of this chapter shall not apply to: (1) Persons employed by any federal, state or municipal agency; (2) employees of any public service company regulated by the Public Utilities Regulatory Authority or of any corporate affiliate of any such company when the work performed by such affiliate is on behalf of a public service company, but in either case only if the work performed is in connection with the rendition of public utility service, including the installation or maintenance of wire for community antenna television service, or is in connection with the installation or maintenance of wire or telephone sets for single-line telephone service located inside the premises of a consumer; (3) employees of any municipal corporation specially chartered by this state; (4) employees of any contractor while such contractor is performing electrical-line or emergency work for any public service company; (5) persons engaged in the installation, maintenance, repair and service of electrical or other appliances of a size customarily used for domestic use where such installation commences at an outlet receptacle or connection previously installed by persons licensed to do the same and maintenance, repair and service is confined to the appliance itself and its internal operation; (6) employees of industrial firms whose main duties concern the maintenance of the electrical work, plumbing and piping work, solar thermal work, heating, piping, cooling work, sheet metal work, elevator installation, repair and maintenance work, automotive glass work or flat glass work of such firm on its own premises or on premises leased by it for its own use; (7) employees of industrial firms when such employees' main duties concern the fabrication of glass products or electrical, plumbing and piping, fire protection sprinkler systems, solar, heating, piping, cooling, chemical piping, sheet metal or elevator installation, repair and maintenance equipment used in the production of goods sold by industrial firms, except for products, electrical, plumbing and piping systems and repair and maintenance equipment used directly in the production of a product for human consumption; (8) persons performing work necessary to the manufacture or repair of any apparatus, appliances, fixtures, equipment or devices produced by it for sale or lease; (9) employees of stage and theatrical companies performing the operation, installation and maintenance of electrical equipment if such installation commences at an outlet receptacle or connection previously installed by persons licensed to make such installation; (10) employees of carnivals, circuses or similar transient amusement shows who install electrical work, provided such installation shall be subject to the approval of the State Fire Marshal prior to use as otherwise provided by law and shall comply with applicable municipal ordinances and regulations; (11) persons engaged in the installation, maintenance, repair and service of glass or electrical, plumbing, fire protection sprinkler systems, solar, heating, piping, cooling and sheet metal equipment in and about single-family residences owned and occupied or to be occupied by such persons; provided any such installation, maintenance and repair shall be subject to inspection and approval by the building official of the municipality in which such residence is located and shall conform to the requirements of the State Building Code; (12) persons who install, maintain or repair glass in a motor vehicle owned or leased by such persons; (13) persons or entities holding themselves out to be retail sellers of glass products, but not such persons or entities that also engage in

automotive glass work or flat glass work; (14) persons who install preglazed or preassembled windows or doors in residential or commercial buildings; (15) persons registered under chapter 400 who install safety-backed mirror products or repair or replace flat glass in sizes not greater than thirty square feet in residential buildings; (16) sheet metal work performed in residential buildings consisting of six units or less by new home construction contractors registered pursuant to chapter 399a, by home improvement contractors registered pursuant to chapter 400 or by persons licensed pursuant to this chapter, when such work is limited to exhaust systems installed for hoods and fans in kitchens and baths, clothes dryer exhaust systems, radon vent systems, fireplaces, fireplace flues, masonry chimneys or prefabricated metal chimneys rated by Underwriters Laboratories or installation of stand-alone appliances including wood, pellet or other stand-alone stoves that are installed in residential buildings by such contractors or persons; (17) employees of or any contractor employed by and under the direction of a properly licensed solar contractor, performing work limited to the hoisting, placement and anchoring of solar collectors, photovoltaic panels, towers or turbines; (18) persons performing swimming pool maintenance and repair work authorized pursuant to section 20-417aa; and (19) any employee of the Connecticut Airport Authority covered by a state collective bargaining agreement.

Sec. 20-341. Penalties for violations.

- (a) Any person who wilfully engages in or practices the work or occupation for which a license is required by this chapter or chapter 399b without having first obtained an apprentice permit or a certificate and license for such work, as applicable, or who wilfully employs or supplies for employment a person who does not have a certificate and license for such work, or who wilfully and falsely pretends to qualify to engage in or practice such work or occupation, including, but not limited to, offering to perform such work in any print, electronic, television or radio advertising or listing when such person does not hold a license for such work as required by this chapter, or who wilfully engages in or practices any of the work or occupations for which a license is required by this chapter after the expiration of such person's license, shall be guilty of a class B misdemeanor, except that no criminal charges shall be instituted against such person pursuant to this subsection unless the work activity in question is reviewed by the Commissioner of Consumer Protection, or the commissioner's authorized agent, and the commissioner or such agent specifically determines, in writing, that such work activity requires a license and is not the subject of a bona fide dispute between persons engaged in any trade or craft, whether licensed or unlicensed. Notwithstanding the provisions of subsection (d) or (e) of section 53a-29 and subsection (d) of section 54-56e, if the court determines that such person cannot fully repay any victims of such person within the period of probation established in subsection (d) or (e) of section 53a-29 or subsection (d) of section 54-56e, the court may impose probation for a period of not more than five years. The penalty provided in this subsection shall be in addition to any other penalties and remedies available under this chapter or chapter 416.
- (b) The appropriate examining board or the Commissioner of Consumer Protection may, after notice and hearing, impose a civil penalty for each violation on any person who (1) engages in or practices the work or occupation for which a license or apprentice registration certificate is required by this chapter, chapter 394, chapter 399b or chapter 482 without having first obtained such a license or certificate, or (2) wilfully employs or supplies for employment a person who does not have such a license or certificate or who wilfully and falsely pretends to qualify to engage in or practice such work or occupation, or (3) engages in or practices any of the work or occupations for which a license or certificate is required by this chapter, chapter 394, chapter 399b or chapter 482 after the expiration of the license or certificate, or (4) violates any of the provisions of this chapter, chapter 394, chapter 399b or chapter 482 or the regulations adopted pursuant thereto. Such penalty shall be in an amount not more than one thousand dollars for a first violation of this subsection, not more than one thousand five hundred dollars for a second violation of this subsection and not more than three thousand dollars for each violation of this subsection occurring less than three years after a second or subsequent violation of this subsection, except that any individual employed as an apprentice but improperly registered shall not be penalized for a first offense.

- (c) If an examining board or the Commissioner of Consumer Protection imposes a civil penalty under the provisions of subsection (b) of this section as a result of a violation initially reported by, a municipal building official in accordance with subsection (c) of section 29-261, the commissioner shall, not less than sixty days after collecting such civil penalty, remit one-half of the amount collected to such municipality.
- (d) A violation of any of the provisions of this chapter shall be deemed an unfair or deceptive trade practice under subsection (a) of section 42-110b.
- (e) This section shall not apply to any person who (1) holds a license issued under this chapter, chapter 394, chapter 399b or chapter 482 and performs work that is incidentally, directly and immediately appropriate to the performance of such person's trade where such work commences at an outlet, receptacle or connection previously installed by a person holding the proper license, or (2) engages in work that does not require a license under this chapter, chapter 394, chapter 399b or chapter 482.

RATIO OF APPRENTICES TO LICENSED TRADESPERSON



Public Act No. 17-76

AN ACT ESTABLISHING AN APPRENTICE, JOURNEYMEN AND CONTRACTOR WORKING GROUP.

Be it enacted by the Senate and House of Representatives in General Assembly convened:

Section 1. (NEW) (*Effective from passage*) (a) There is established a working group to discuss hiring ratios for apprentices, journeymen and contractors and study the hiring ratio relief process. The working group shall meet at least three times annually and shall study and make recommendations related to apprentices, journeymen and contractors.

(b) The working group shall consist of ten members, and shall be evenly divided between members of the following union and nonunion industry trade groups: The International Brotherhood of Electrical Workers, the Independent Electrical Contractors of New England, the Associated Builders and Contractors of Connecticut, Sheet Metal Local 40, Sprinkler Fitters Local 669, the Connecticut Chapter of American Fire Sprinkler Association, the United Association of Plumbers and Pipefitters Local 777, the Plumbing Heating and Cooling Contractors of Connecticut, the Connecticut Heating and Cooling Contractors and the Connecticut State Building and Construction Trades Council. Each union industry trade group member shall be either the business manager of such group or such

business manager's designee from such group. Each nonunion industry trade group member shall be either the president of such group or such president's designee from such group.

- (c) Such members shall be selected as follows:
- (1) Two union members appointed by the speaker of the House of Representatives;
- (2) Two union members appointed by the president pro tempore of the Senate;
- (3) One nonunion member appointed by the majority leader of the House of Representatives;
- (4) One union member appointed by the majority leader of the Senate;
- (5) Two nonunion members appointed by the minority leader of the House of Representatives; and
- (6) Two nonunion members appointed by the minority leader of the Senate.
- (d) All appointing authorities shall consult with the chairpersons and ranking members of the joint standing committee of the General Assembly having cognizance of matters relating to the Department of Consumer Protection prior to making any appointments pursuant to this section.
- (e) All appointments to the working group shall be made not later than thirty days after the effective date of this section. Any vacancy shall be filled by the appointing authority.
- (f) The members of the working group shall select the chairpersons of the working group from among the members of the group. One

Public Act No. 17-76

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chairperson shall be a union member and one chairperson shall be a nonunion member. Such chairpersons shall schedule the first meeting of the working group.

- (g) The administrative staff of the joint standing committee of the General Assembly having cognizance of matters relating to the Department of Consumer Protection shall serve as administrative staff of the working group.
- (h) Not later than December 1, 2017, and annually thereafter, the working group shall submit a report on its recommendations to the joint standing committee of the General Assembly having cognizance of matters relating to the Department of Consumer Protection, in accordance with the provisions of section 11-4a of the general statutes.
- Sec. 2. Section 20-332b of the general statutes is repealed and the following is substituted in lieu thereof (*Effective from passage*):

The Commissioner of Consumer Protection shall amend existing regulations of Connecticut state agencies adopted pursuant to section 20-332 to specify the following allowable hiring ratios regarding apprentices, journeymen and contractors for the following trades:

TRADE

Electrical, Plumbing, Heating, Piping and Cooling,

Sprinkler Fitter and Sheet Metal Work

Apprentices	Licensees		
	(Journeymen or	Contractors)	
1	1		
2	2		
3	[5]	<u>3</u>	
4	[8]	6	

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5	[11]	<u>9</u>
6	[14]	<u>12</u>
7	[17]	<u>15</u>
8	[20]	<u>18</u>
9	[23]	<u>21</u>
10	[26]	<u>24</u>

Ratio continues at 3 Journeypersons
To 1 Apprentice

Approved June 27, 2017

Public Act No. 17-76

CONNECTICUT DEPARTMENT OF LABOR APPLICATION FOR APPRENTICESHIP RATIO RELIEF

Ratio Relief applicants must advertise open journey person position(s) for 30 days on CThires.com prior to subcommittee review of application beginning January 1, 2018

Ratio Relief is intended to help when qualified Journey workers cannot be found

GENERAL INFORMATION

1.	Name	of Firm	ı/Spo	nsor Date of Application
				Zip Code
				Zip Code
	City			County/State
	Trade			License Category
	Email			License Category Fax #
2.				ck only one) Corporation Partnership Proprietorship Joint Venture LLC
3.	How n	nany ye	ars h	as the
_	Firm b	een in i	busin	ess? Under the same name? Program Approval Date
4. -				us requests for ratio relief within the past five years
5.				following questions & attach the proper documentation:
				Is the Firm actively seeking Journey workers? yes no B. Is the Firm actively seeking Apprentices?
	□ yes	□ no	C.	Registered and posted job listing with CT Hires? www.cthires.com Job #
				Please attach a copy of the CT Hires job listing. *THIS IS A REQUIREMENT*
	□ yes	□ no	D.	Advertising for licensed position(s)? Please attach all copies.
6.	owner explair	of 5.0% n under	% or i	e years has the firm, any affiliate, (including any contractor of record), any predecessor company or entity, more of the firm's shares, director, officer, partner, or proprietor been subject of: (check any that apply and not remarks. It is imperative that a full explanation of the circumstances relating to a "yes" statement be re an objective evaluation by the Department. Attach additional pages if necessary).
	□ yes	□ no	A.	A judgment or conviction of any business related conduct constituting a crime under state or federal law?
	□ yes	□ no	В.	A currently pending indictment for any business-related conduct constituting a crime under state or federal law?
	□ yes	□ no	C.	A grant of immunity for any business-related conduct constituting a crime under state or federal law or regulation?
	□ yes	□ no	D.	Any final determination of a violation of any federal labor law or regulation?
	□ yes		E.	Any OSHA violation that was categorized as willful, repeat, failure to abate, or was based on retaliating
				against an employee for filing a safety or health complaint.
	□ yes	□ no	F.	Any final determination of a violation of any state labor law or regulation?
				Public work violation? □ yes □ no Was this violation willful? □ yes □ no
	□ yes	□ no	G.	A consent order with the Connecticut Department of Environmental Protection, or a federal or state
				enforcement determination involving a construction-related violation of federal or state environmental laws?
	□ yes			A debarment from federal contracts for violation of the Davis-Bacon Act, 49 Stat. 101(1931), 40 USC 278a-2?
	□ yes	□ no	I.	A debarment from state contracts for violation of Connecticut's prevailing wage law pursuant to Conn. Gen. Stat.
				Section 31-53a?
	□ yes	□ no		A debarment or suspension for violation of any other state prevailing wage law?
	□ yes	□ no		Rejection of any bid or proposed subcontract or general contract for lack of responsibility pursuant to state law?
	□ yes	□ no		Any final determination of a violation of any state occupational licensing statute or regulation?
	□ yes	□ no	M.	A consent order entered into with the Connecticut Department of Consumer Protection or any other state or
				federal government agency?
	□ yes	□ no	N.	Any pending enforcement proceeding by a federal, state or municipal agency regarding an alleged violation of the law?
	□ yes	□ no	Ο.	Are all current apprentices attending related instruction (if required)?

SPONSOR TRADE
CURRENT NUMBER OF JOURNEYPERSONS EMPLOYED
CURRENT NUMBER OF PRE-APPRENTICES REGISTERED
CURRENT NUMBER OF APPRENTICES REGISTERED
CURRENT NUMBER OF APPRENTICES (STATUS)
YEAR 1 YEAR 2 YEAR 3 YEAR 4 YEAR 5 YEAR 6
NUMBER OF APPRENTICES RATIO RELIEF IS REQUESTED FOR? TRADE
Is this request for a CT Technical High School graduate?
CUMULATIVE APPRENTICESHIP RECORD (based on previous five years) Registered *Completed
* Completed is defined as those individuals who have been awarded a certificate of completion per the Regulations of Connecticut State Agencies, Sec. 31-51d-2(h).
PRE-APPRENTICE STARTING (WAGE) RATE \$
APPRENTICE STARTING (WAGE) RATE \$ or%
JOURNEYPERSON COMPLETION (WAGE) RATE \$
TOTAL NUMBER OF JOURNEYPERSONS TERMINATED IN THE PAST FIVE YEARS?
TOTAL NUMBEROF JOURNEYPERSONS WHO VOLUNTARILY QUIT IN THE PAST FIVE YEARS?
TOTAL NUMBER OF APPRENTICES TERMINATED IN THE PAST FIVE YEARS? PRE-APPRENTICES
TOTAL NUMBER OF APPRENTICES WHO VOLUNTARILY QUIT IN THE PAST FIVE YEARS? PRE-APPRENTICES
TERMINATION DATA (based on previous five years)
TERMINATION CODES NUMBER OF APPRENTICES TERMINATED
1. Discharged/Released 2. Left to accept related employment 3. Left to accept other employment 4. Unsatisfactory Performance 5. Lack of work 6. Entered military service 7. Illness/death 8. Voluntarily quit 9. Probationary period – discharge/voluntary quit
SPONSOR REMARKS (Reason(s) for request, attach additional sheet if necessary):

CERTIFICATION: The undersigned acknowledges that this questionnaire is submitted for the express purpose of inducing the Connecticut Labor Department to authorize the hiring of apprentices in a certain ratio to journeypersons under its state apprenticeship program pursuant to Section 31-51d-5(I) of the Regulations of Connecticut State Agencies. Applicant acknowledges that the Department may, in its discretion, determine the truth and accuracy of all statements made herein. Applicant further acknowledges that intentional submission of false or misleading information in this application may constitute reasonable cause for institution of a formal de-registration proceeding against applicant's apprenticeship program pursuant to Section 31-51d-7 of the Regulations of Connecticut State Agencies. Applicant states and certifies under penalty of law (Conn. Gen. Stat. Section 53a-175 Class A Misdemeanor) that the information submitted in this questionnaire and any attached pages is true, to the best of his or her knowledge.

Signature of Officer	Date	Signature of Contractor of Record
Printed or Typed Name of Officer	Title	Printed or Typed Name of Contractor of Reco

Please return to:

Connecticut Department of Labor Office of Apprenticeship Training 200 Folly Brook Boulevard Wethersfield, CT 06109

	For Office U	se Only			
Date Received at OAT: Reviewed & Verified by:					
Date Received C	0:	Initials:			
CT DOL OAT Recommendation					
□ Approved □ Denied □ Partial Approval for:					
If Denied, expla	n				
Signature:					
□ Approved	☐ Partial Approval for:	🗆 Denied			
Signature:		Commissioner			
The Connecticut Department of Labor					

2017 CONNECTICUT STATE BUILDING CODE

The following 2018 State Building Codes are applicable to all license holders relative to each particular project. Always refer to the State Building Official's website for all amendments to the codes. The State Building Official's website is: https://portal.ct.gov/DAS/Office-of-State-Building-Inspector/Building-and-Fire-CodeAdoption-Process/Documents

- 2015 International Building Code
- 2009 ICC/ANSI A117.1 Accessible and Usable Buildings and Facilities
- 2015 International Existing Building Code
- 2015 International Plumbing Code
- 2015 International Mechanical Code
- 2015 International Energy Conservation Code
- 2017 NFPA 70, National Electrical Code, of the National Fire Protection Association Inc
- 2015 International Residential Code of the International Code Council, Inc.
- 2018 Amendments to the Connecticut State Building Code

SAFETY: ToolBoxTopics.com

Company Name	_ Job Name	Date	_
	SAFE OPERA	ATING RULES AND PRACTION	CES
inherent in the nature of the work, fede	eral and state Safet es may have to be	y and Health Regulations, compar	start of the job as dictated by the hazards ny policies, and owner and other regulatory e to changed conditions, new methods, new
	and must be reemp	phasized at toolbox meetings and	of their duties. These rules are to be explained in day-to-day contacts. These are minimum
Wear personal protective equipment a	s required.		
Wear suitable shoes and work clothes	in good repair		
Lift correctly. Get help on the heavy loa	ads.		
Do not smoke in prohibited areas.			
Avoid off-balanced positions when pul	ling, pushing, or pry	ying, especially at heights	
Report all injuries promptly, even thou	gh minor in nature,		
Keep alert around moving equipment			
Always inspect ladders prior to use an	d use ladders corre	ectly.	
Always follow the approved lock and to	ag procedures.		
Operate equipment and vehicles only	if authorized		
Correct unsafe conditions as noted, or	if you can't correct	them, call them to the attention of	f your foreman immediately.
Keep tools and materials away from the	ne edge of scaffolds	s or floor openings where they can	be knocked off on employees working below.
Be considerate of the welfare of fellow	employees. Do no	t distract their attention or engage	in horseplay.
Replace all guards removed for service	ing or other reasons	S,	
Pressure cylinders should be used and	d stored in an uprig	ht position and secured against ac	ccidental tipping.
Keep all stairways, ladders, ramps, sc	affold platforms, wa	alkways and work areas free from	loose materials and trash.
Riding on loads, hooks and hoists is p	rohibited.		
Always wear eye protection when grin	ding, drilling, burnin	ng, or performing any operation wh	nich may produce flying particles or objects.
Safety Recommendations:			
Job Specific Topics:			
M.S.D.S Reviewed:	· · · · · · · · · · · · · · · · · · ·		
Attended By:			

TOOLBOXTOTICS.COM						
Company Name	Job Name	Date	-			
ELECTRICAL						
All electrical work, installatio	n and wire capacities shall be in	accordance with provisions of th	e National Electrical Code.			
			nding Conductor Program. This is required for manent wiring of the building or structure in			
contact with it in the course grounding it or by guarding i	of his/her work unless the emplo t by effective insulation or other	byee is protected against electric means. In work areas where the	c power circuit that he/she may come in shock by de-energizing the circuit and exact location of underground electric power contact with a line shall be provided with			
power circuit, exposed or co electrical contact with it. The	ncealed, is located so that the pecompany shall post and mainta	performance of the work may bring	or instruments whether any part of an electric g any person, tool, or machine into physical or uch a circuit exists. Employees shall be e taken.			
	eans shall be provided to ensure red parts of electrical equipment		iipment will not be used as a passageway			
Sufficient space shall be provided and maintained in the area of electrical equipment to permit ready and safe operation and maintenance of such equipment. When parts are exposed, the minimum clearance for the workspace shall be not less than 6-1/4 feet high nor less than a radius of 3 feet wide. There shall be a clearance sufficient to permit at least a 90 degree opening of all doors or hinged panels. All working clearances shall be maintained in accordance with the National Electrical Code.						
circuits can be energized. Co shall be tagged. Tags shall be	ontrols that are to be deactivated be placed to identify plainly the e s, serious injury, etc. In addition to	d during the course of work or en- equipment or circuits being worked	ched at all points where such equipment or ergized or de-energized equipment or circuits d on. Unexpected energizing of any electrical box should be padlocked in the "OFF"			
Safety Recommendations:						
Job Specific Topics:						
Attended By:						
			_			
			_			

Company Name	Job Name	Date	
	LOCKOU	JT/TAGOUT PROCEDURES	
Lockout/Tagout Procedures			
		nspection or servicing of equipment (electrical, mechanical, stea uipment, power sources or line breaking, the power shall be disc	
Electrical			
provided to each person working	ng on the affected job. Only I to each lock indicating the i	but, and if possible, the fuses removed. Locks with dissimilar ke the person attaching the lock shall remove it. Multiple locking d name of the person attaching the lock, the location where he/sh ed, if possible.	evices shall be
Moving Equipment			
The main power source, or sou	urces, shall be locked out; dr	rive gear disengaged and locked out; and appropriate tags appl	ied.
Piping			
		and locked. Where possible, at least two valves before and after lbe de- pressurized, drained and purged, if necessary.	er the affected
Other Energy Sources			
Other power sources shall be r	endered inoperative as direc	cted by a qualified supervisor or manager	
Locks And Tags			
		ndividual employee directly involved in the operation. The last p d should the power be turned on.	erson removing
Safety Recommendations:			
Job Specific Topics:			
M.S.D.S Reviewed:			
Attended By:			

Company Name	Job Name	Date			
		AERIAL LIFTS			
Aerial lifts include the following types of vehicle-mounted aerial devices used to elevate personnel to work at above ground elevations:					
1 Extensible boom platforms					
2 Articulating boom platforms					
3 Vertical towers					
4 Aerial ladders					
5 A combination of any of the above)				
Aerial equipment may be powered of substantially vertical axis. Specific		d are deemed aerial lifts whether or not they are capable of rotating about a			
1 Ladder trucks and tower trucks - L	_adders shall be locked i	in lowered and stowed position prior to highway travel.			
2 Extensible and articulating boom	platforms				
a. Lift controls shall be tested each	day prior to use to deterr	mine that such controls are in safe working condition.			
b. Only authorized persons shall op	erate an aerial lift.				
c. Belting off to an adjacent pole, str	ructure, or equipment wh	hile working from an aerial lift shall not be permitted.			
d. Employees shall always stand firm or other devices for a work position.		asket, and shall not sit or climb on the edge of the basket or use planks, ladders			
e. A body belt shall be worn and a la	anyard attached to the bo	boom or basket when working from an aerial lift.			
f. Boom and basket load limits spec	ified by the manufacture	er shall not be exceeded.			
g. The brakes shall be set and when installed before using an aerial lift o		ney shall be positioned on pads or a solid surface. Wheel chocks shall be ey can be safely installed.			
		elevated in a working position with men in the basket, except for equipment ecordance with the provisions of 1926.556(a)(1) and (2).			
controls. Upper controls shall be in	or beside the platform wi ainly marked as to their fu	y designed as personnel carriers, shall have both platform (upper) and lower rithin easy reach of the operator. Lower controls shall provide for overriding the function. Lower level controls shall not be operated unless permission has beer ergency.			
j. Climbers shall not be worn while p	performing work from an	aerial lift			
k. The insulated portion of an aerial	lift shall not be altered in	n any manner that might reduce its insulating value.			
I. Before moving an aerial lift for travexcept as provided in paragraph h.		e inspected to see that it is properly cradled and outriggers are in stowed position			

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Safety Recommendations:___

Job Specific Topics:	 _
M.S.D.S Reviewed:	 _
Attended By:	

2017 NEC CODE CHANGES

The Connecticut General Statues and Regulations and 2017 NEC Changes Limited Licensees

Instructor Introduction

Afternoon Class Schedule: 4 hours

- General Statues and Regulations, Ratio of Apprentices
- · Connecticut State Building Code
- Safety
- 2017 NEC Changes
- Final Q&A

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Connecticut 2017 NEC Changes for Limited Licensees

- This course is worth 4 hours of continuing education for Limited Licensees. (C5, C6, L5, L6)
- You will be emailed a copy of your certificate within 2 business days.

Questions? Concerns? Call the office at 1-800-443-5233

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Section 332b - Hiring ratios for apprentices, journeymen and contractors

Lower ratios of licensees to apprentices compared to previous law

Apprentices	Licensees (now)		
3	3		
4	6		
6	12		
8	18		
10	24		

(Ratio continues at 3 licensees to 1 apprentice)

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Connecticut 2017 NEC Changes for Limited Licensees

Section 30-332-15a - Employment of Apprentices

Apprentices:

May perform work <u>only</u> in the presence and under the <u>direct supervision</u> of a licensed contractor or journeyman

Direct Supervision:

Is defined as <u>under the guidance of and within sight</u> and/or hearing of the licensed person

Violation:

May result in <u>disciplinary action</u>, <u>including loss of license</u> by contractor who obtains the permit for the work



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Section 332-15a (f) - How to register an apprentice

- An apprentice may not perform any work covered by Chapter 393
 of the General statutes prior to registration
- The contractor must contact the department of labor to request registration of the apprentice.
- An Electrician apprentice can be registered as an E-2 and then must receive 8000 total hours of training in multiple types of electrical work. Four years (minimum) of on-the-Job training is required.

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Section 20-332-16 - Prohibited Acts, Records, Lettering

Prohibited acts subject to disciplinary action include:

Working beyond the limitations of one's license or operating under a name other than the one on his license without first informing the licensure board.

Records:

Licensed contractors must keep records of all employees, to be shown to the Commissioner (or his/her agent) upon request.

Lettering:

State license numbers must be displayed on all commercial vehicles in letters at least one inch high and legible.

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Section 20-335 - License Fee, Continuing Ed. Requirements, Expiration & Renewal

Initial License Application Fee: Journeyman \$90.00, Contractor \$150.00

Annual License Renewal Fee: Journeyman \$120.00, Contractor \$150.00

Continuing Education Requirements:

The required annual continuing education for all license categories is 4 hours.

Expired licenses:

Licenses can be renewed up to one month after date of expiration with no penalty. Failure to renew license within two years after expiration requires re-application and payment of associated fees.

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Section 20-338a - Work required to be performed by licensed persons

All work for which a building permit is required must be performed by a licensed contractor or journeyman. (Or a properly supervised and trained apprentice)



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Section 20-338b - Building permit applications; Who may sign

- The contractor may sign the permit application personally.
- He or she may delegate this to an employee, subcontractor or other agent provided.
- A <u>dated</u> letter on the contractor's letterhead must be provided to the building official authorizing the agent to sign the permit application. The letter must include:
 - Name of municipality where work is to be performed
 - Job name or description
 - Starting date for the job
 - Name of both the contractor and the agent
 - o The license numbers of all involved

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Section 20-338c - Work not to commence until permit is obtained

No licensed contractor may begin work for which a license is required, prior to obtaining all necessary permits from the local AHJ.

- Different permits may be required by general statute (state law) and by local ordinance.
- The state mandates building permit requirements.
- Local government may require additional permits, for example:
 - Occupancy Permits for work being done in the public right of way.
 - Alarm permits, sign permits, zoning permits etc.
- Each municipality may have its own unique regulations

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Section 20-340 - Exemptions from Licensing Requirements

- Persons employed by any federal, state or municipal agency
- Employees of any public service company or corporate affiliate
- · Industrial maintenance firms
- Work performed on Single Family Residences occupied by the owner
- Employees of licensed solar contractors
- Stage and theatrical companies, carnivals, circuses, etc.

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Section 20-341 - Penalties for Violations

Offenses covered by this section include:

- Work performed without a license
- Advertising to do work for which one is not licensed
- Employing a person who does not hold the appropriate license (or apprentice permit)
- · Working under an expired license or apprentice permit; Penalties may include:
 - o Criminal charges. (class B misdemeanor)
 - o Civil penalties of up to \$3000.00 per violation.



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Public Act No. 17-76 & Ratio Relief Form

Public Act No. 17-76 – repeals and replaces Sec 20-332b

Two important changes to laws:

- · Apprenticeship ratio relief form
- Lower ratios of licensees to apprentices compared to previous law examples below

Apprentices	Licensees (before)	Licensees (now)	
3	5	3	
4	8	6	
6	14	12	
8	20	18	
10	26	24	

(Ratio continues at 3 licensees to 1 apprentice)

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Connecticut State Building Codes

The 2018 Connecticut State Building Code is based on the following model codes:

- The 2015 ICC codes and references:
- The ICC A117.1-2009 (accessibility) standard
- National Electrical Code (2017 NFPA 70)
- The 2018 State codes applies to projects with permit applications
- Amendments to the model codes can be found from this link:
 https://portal.ct.gov/-/media/DAS/Office-of-State-Building-Inspector/2018 CT-State-Building-Code---Effective-10-01-18.pdf?la=en

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Safe Operating Rules and Procedures

Wear Personal Protective Equipment as needed for hazards identified.

Lift correctly. Lift with your legs not your back. Lift only objects that can be done safely.

Smoke in only designated areas.

Report all injuries. This is important, because the injury might prove to be serious later!

Inspect all ladders and scaffolding before use.

Always follow your companies LOTO program.

Correct and report all unsafe conditions.

Identify all hazards and mitigate as necessary.

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Electrical

All electrical work shall comply with the current National Electrical Code adopted at the time of installation.

Job sites shall be provided with GFCI protection for personnel. This protection shall comply with OSHA, NEC and NFPA 70E current standards. In lieu, of GFCI protection an assured equipment grounding conductor program is permissible.

It is the responsibility of the company owner to guarantee no contact with energized conductors or parts. All employees will be notified where energized parts are located. Barriers shall be provided to notify personnel of the minimum approach distance as specified by OSHA, the NEC and NFPA 70E.

The tags for LOTO shall be visible and legible.

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Lockout/Tagout Procedures

Before any maintenance, construction, demolition, tie-in, inspection or servicing of equipment (electrical, mechanical steam or other) that requires entrance into or close contact with machinery, equipment, power sources or line breaking, the power shall be disconnected and locked out.

Lock out at the source, not control devices.

All energy sources shall be rendered inoperative, pneumatics, hydraulics, moving equipment, etc.

Locks and Tags will be removed only by the person directly responsible for the safe operation of the equipment.

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Aerial Lifts

Aerial lifts include the following: Extensible and articulating boom platforms, vertical towers, aerial ladders, or any combination thereof!

Lift controls shall be tested everyday prior to use.

You must be authorized to operate an aerial lift.

Do not attach your fall protection to adjacent structures. A body belt must be worn and the lanyard attached to the lift.

Brakes shall be locked when outriggers are used on a solid flat surface, wheel chocks, shall be in place

Do not move the truck when the boom is extended. Controls for the boom shall be both upper and lower.

The insulation value of the bucket shall have integrity.

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2017 NEC Changes Chapter 7

2016 Changes Chapter 7

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Article 725 Scope

Article 725 Scope

Article 725 covers remote-control, signaling, and power-limited circuits that are installed in or on buildings or structures.

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Article 725 - Systems and Applications.



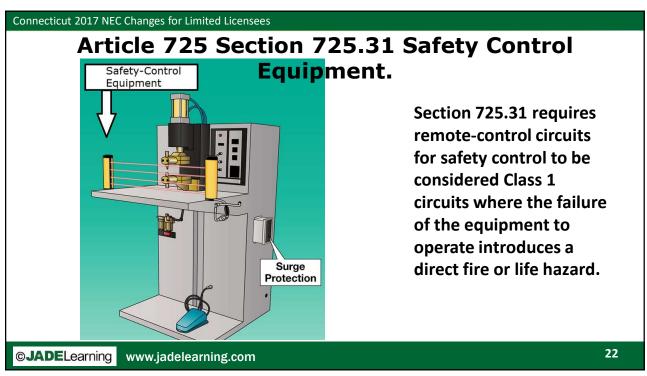
Systems covered by Article 725 include security and burglar alarm systems, nurse call systems, intercom circuits, and audio sound systems.

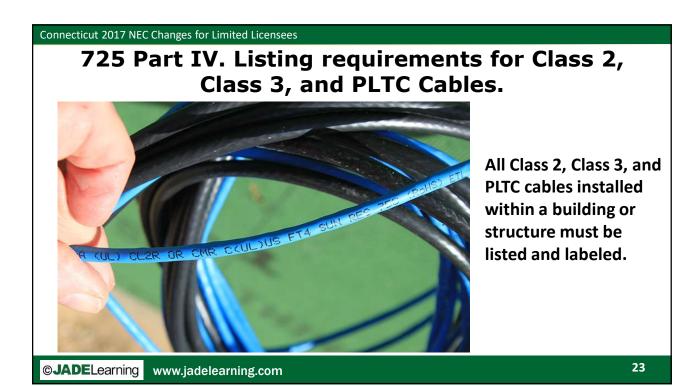
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725.24 Mechanical Execution of Work.



Cables installed parallel to wood framing must be installed at least 1.25 inches from the nearest edge of the framing member in accordance with 300.4(D).

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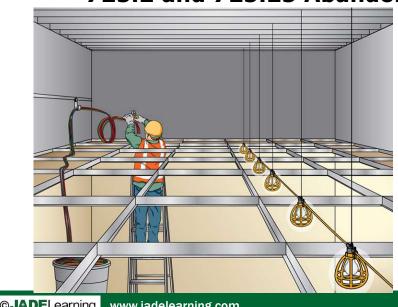
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725.2 and 725.25 Abandoned Cables.

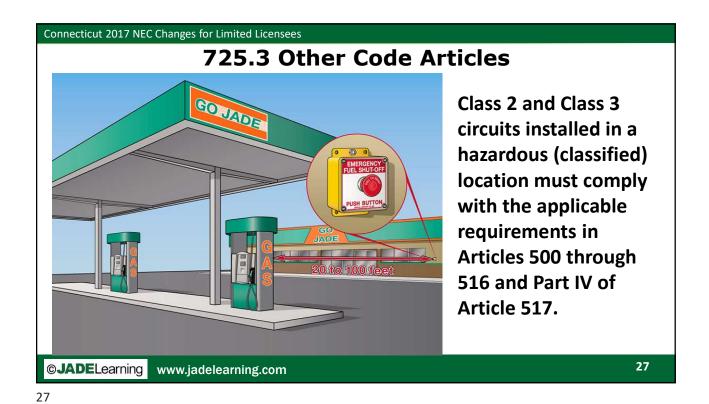


The accessible portion of abandoned cables must be removed if not identified for future use by a tag.

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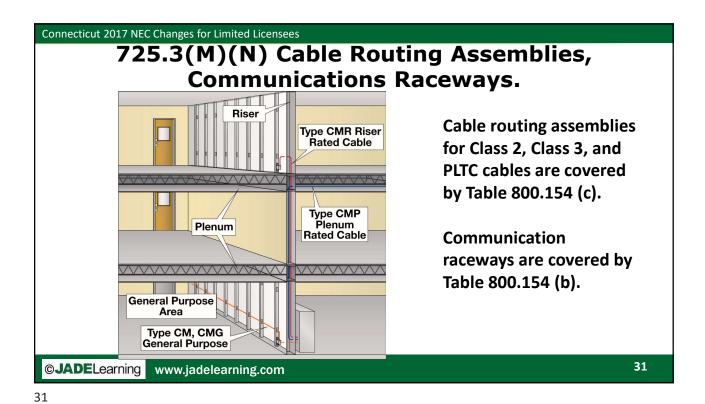
26



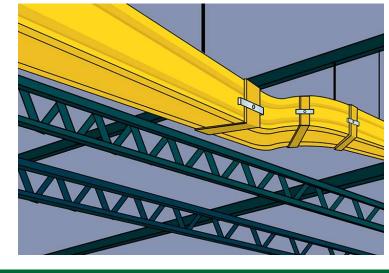
Connecticut 2017 NEC Changes for Limited Licensees 725.3(A) Conductors in Raceways. PERCENT OF CROSS SECTION OF CONDUIT AND TUBING FOR CONDUCTORS AND CABLES **Number of Conductors** Cross-Sectional Area (%) and/or Cables 1 53 2 31 Over 2 40 Limiting the number of cables in a raceway will provide for the ready installation or withdrawal of the conductors. 28 ©JADELearning www.jadelearning.com



Connecticut 2017 NEC Changes for Limited Licensees 725.3(C) Ducts, Plenums, and Other Air Handling Spaces. Only CL2P, CL3P or other plenum-rated **Environmental Air Duct** cables can be installed outside of a raceway in an CL2P, CL3P Cables above ceiling airhandling space. 10 Other Space used for Environmental Air (Plenum) 30 © JADELearning www.jadelearning.com



Connecticut 2017 NEC Changes for Limited Licensees
725.135 Installation.



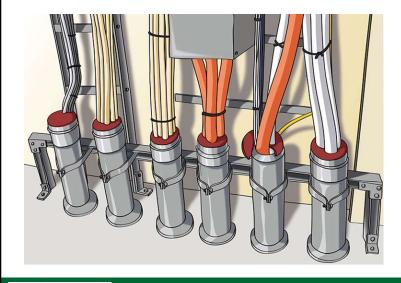
Section 725.135 includes the general requirement that all Class 2, Class 3, and Type PLTC cables used within buildings be listed, but also provides a number of cable type options for specific applications.

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725.135(D) and 725.135(E) Risers.



Riser cables penetrating one or more floors must be fire-stopped at each floor penetration.

Section 725.135(E) also permits communications raceways to be installed inside of the metal raceways.

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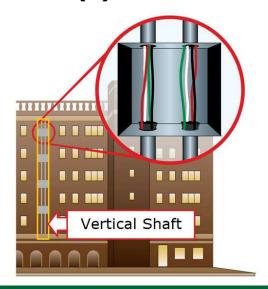
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725.135(F) Risers in Fireproof Shafts.



The IBC requires vertical shafts connecting 4 stories or more to have 2-hour fire resistance rating.

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725.135(G) and 725.125(M) One- and Two-Family Dwellings.



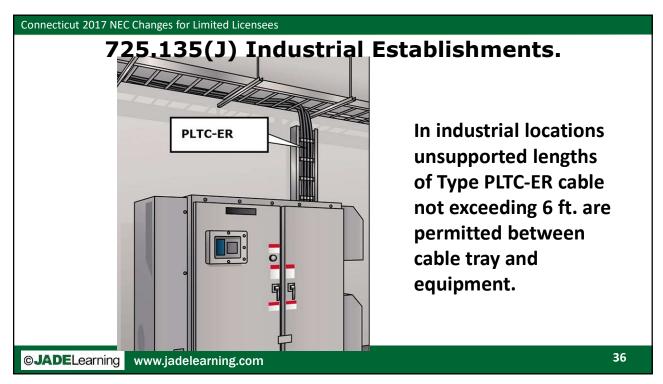
Class 2 and Class 3 circuits installed in oneand two-family dwelling are not required to have the same resistance to fire spread as Class 2 or Class 3 cables installed in other locations.

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725.135(L) Multi-Family Dwellings.



The limitations on the type of cable used in multifamily dwellings are stricter than for one- and two-family dwellings

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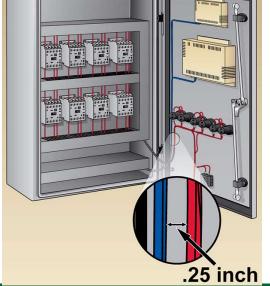
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725.136 Separation from Other Systems



Inside an industrial control panel, one option is to route Class 2 and Class 3 cables so that a 0.25 in. separation is maintained from conductors of other systems.

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	725.15	4 C	ab	le	Ap	pli	cation	ıs.
Information ext	tracted from Table 725.154				TYPE			
		CL2P	CL2R	CL2	CL2X		1	
4	Applications	&	&	&	&	CMILC	DI TO	
In fabricated ducts	In fabricated ducts	CL3P Y*	CL3R N	CL3	N N	CMUC	N C	ables types with
per 300.22(B)	In metal raceways-300.22(B)	γ*	Y*	γ*	Y*	N	Y*	abies types with
per 300.22(B)	In other spaces used for environmental air	Y*	N	N	N	N	h h	igher fire resistance
In other spaces	In metal raceways-300.22(C)	Y*	Y*	Y*	Y*	N	Y* 3	re permitted to be
used for	See NEC TABLE 725.154 for more					1	•	
environmental air as described in	Supported by open metal cable	Y*	N	N	N	N	u u	sed in place of cable
300.22(C)	trays	Υ.	N	N	N	N		with a lawar fire
300.22(C)	Supported by solid bottom metal cable trays with solid metal covers	Y*	γ*	γ*	Y*	N	N	vith a lower fire
50 W	In vertical runs	Y*	Y*	N	N	N		esistance, but some ocations require
In risers	See NEC TABLE 725.154 for more					_ ''	cations require	
	In one and two-family dwelling	Y*	Y*	γ*	Y*	N	Y* SI	pecific specialized
	General	Y*	Y*	Y*	Y*	N	Y* 3	pecific specialized
	In one and two-family dwelling	Y*	Y*	Y*	Y*	Y*	Y* C:	ables for the
Within buildings in	In multifamily dwellings	Y*	γ*	Y*	Y*	Y*	Y*	abies for the
other than air-	In nonconcealed spaces	Y*	Y*	Y*	Y*	Y*	Y* 3	nnlication
	Under carpet	N	N	N	N	γ*		pplication
risers	In any raceway per Chapter 3	Y*	Y*	Y*	Y*	N	Y*	
	See NEC TABI	E 725.	154 for 1	more				

Article 760

Article 760 of the NEC covers Fire Alarm Systems.

Fire alarm systems include fire detection and alarm notification, guard's tour, sprinkler waterflow, and sprinkler supervisory systems. Circuits controlled and powered by the fire alarm system include circuits for the control of building systems safety functions, elevator capture, elevator shutdown, door release, smoke doors and damper control, fire doors and damper control and fan shutdown, but only where these circuits are powered by and controlled by the fire alarm system.

Two key definitions to understand and differentiate are those of "power-limited fire alarm circuits" (PLFA) and "non-power-limited fire alarm circuits (NPLFA). The requirements are similar in many respects but very different in other respects

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Article 760

A PLFA is one that's powered by a source which complies with 760.121 [760.2]. You can boil it down to the fact that the power supply is a Class 3 transformer or Class 3 power supply. If listed equipment is marked to identify an integral power source as PLFA, that also means you have a PLFA circuit.

You might think a non-PLFA means "everything else. A non-PLFA source must meet the requirements of 760.41 and 760.43. Again, we must ask, "What does that mean?" Basically, the power supply must comply with the requirements of Chapters 1 through 4. It's not that you have to go through those line by line looking for specifics, but that your installation is expected to meet Code. So if it's not a Class 3 power supply but otherwise does meet Code, you can use it to power your fire alarm circuit. That usage will, however, bring about additional requirements in Article 760.

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NFPA 72 – Placement of Detection Equipment

- Install smoke alarms inside each bedroom, outside each sleeping area and on every level of the home, including the basement.
- On levels without bedrooms, install alarms in the living room (or den or family room) or near the stairway to the upper level, or in both locations.
- Smoke alarms installed in the basement should be installed on the ceiling at the bottom of the stairs leading to the next level.
- Smoke alarms should be installed at least 10 feet (3 meters) from a cooking appliance to minimize false alarms when cooking.
- Mount smoke alarms high on walls or ceilings (remember, smoke rises). Wall-mounted alarms should be installed not more than 12 inches away from the ceiling (to the top of the alarm).
- If you have ceilings that are pitched, install the alarm within 3 feet of the peak but not within the apex of the peak (four inches down from the peak).

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Article 800

The telephone company provides the cable to a terminal box at the building and installs a ground wire to the grounding electrode system [90.2(B)(4) and 800.40]. The dividing line between the telephone company and premise phone wiring is the primary protector unit. Wiring from that point into the premises for the telephones is where Article 800 applies. It also applies to wiring for other communications purposes, such as local area networks (LANs) and alarm systems connected to central stations.

Don't attach incoming communications cables to the service-entrance power mast. It's critical to determine the "point of entrance" for these circuits. Ground the primary protector as close as practicable to the point of entrance. Keep the grounding electrode conductor for the primary protector as straight and as short as possible. If you locate communications cables above a suspended ceiling, route and support them to allow access via ceiling panel removal.

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New Product Development

NEW! Enhancements have recently been made to the Single Gang Low Voltage Bracket - SC100A. These changes were made to enhance the Structured Cable Management System product line and provide our customers with a more versatile/application-friendly product.

Easily mounted to wall or ceiling surface
High impact anti-static ABS
Omni-directional, within 30' diameter circle
May be located up to 1000' from the Lourie
base station
Sensitivity switch: normal/low





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